



KAW VALLEY PARAMEDICAL

"Dedicated to Your Health...for Life."

Primary Clinic and Administrative Offices
1709 SW Medford Ave Ste. 100
Topeka, Kansas 66604-3147
Phone: (785)228-2346
Fax: (785)228-2337

Position: Mobile Paramedical Examiner (1099-Subcontractor)

Location: Anderson • Atchison • Brown • Chase • Clay • Cloud • Dickinson • Doniphan • Douglas • Franklin • Geary • Jackson • Jefferson • Jewell • Johnson • Leavenworth • Lyon • Marion • Marshall • Mitchell • Morris • Nemaha • Osage • Ottawa • Pottawatomie • Republic • Riley • Saline • Shawnee • Wabaunsee • Washington & Wyandotte Counties

Job Description: Scheduling and performing mobile medical examinations and health screenings in an assigned coverage area as a representative of Kaw Valley Paramedical on Patients who have applied for health, life or disability insurance.

Responsibilities: Thoroughly reviewing and documenting the Patient's medical and family history, accurately obtaining vital signs (manual blood pressures and peripheral pulse) and physical measurements (height, weight, chest, abdomen and hip measurements), calculating BMI and measuring Body Fat %, performing EKG's and collecting blood and urine samples; Assisting with exams at the local KVPS Paramedical and Physician's office as needed. Additional responsibilities will include but are not limited to, traveling to perform random urine drug screen collections and providing on-site medical staffing support by performing specimen collections, CardioChek rapid cholesterol readings and biometric screenings at various Employer sponsored wellness events throughout Northeast Kansas; Following the established protocol to communicate the status of assigned cases to the Home Office in Topeka, submitting electronic copies of completed paperwork via email and maintaining specimen integrity while performing in-home processing and shipping of specimens using FedEx.

Education: Candidates MUST be professional, have excellent Phlebotomy skills and be willing to travel. Proof of completion from an accredited institution as an RT, RN, LPN, CNA, HHA, EMT, RMA or Phlebotomy program and current Licensure and CPR certification is required. (RT's, RN's, LPN's, CNA's and HHA's must have a minimum of 3 years of experience to be considered).

Other Requirements: Dependable transportation, a valid Kansas driver's license, proof of insurance, a desktop or laptop computer, printer with scanning capability, continuous cellular phone and internet service. Only candidates who meet all of the above criteria with proven Phlebotomy experience and excellent references need apply. Interested candidates can submit resumes via fax or email to admin@kawvalleyparamedical.com.